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HOSPITAL EQUIPMENT NOTE

19

DEPARTMENT OF MEDICAL PHOTOGRAPHY AND MEDICAL ILLUSTRATION

MINISTRY OF HEALTH : SCOTTISH HOME AND HEALTH DEPARTMENT
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Department of Medical Photography and Medical Illustration

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I. Scope

This Equipment Note gives guidance on the equipment required for a department of Medical Photography and Medical Illustration. It is intended to be read in conjunction with the Hospital Building Note No. 19 which relates to the design of a department of Medical Photography and Medical Illustration in district general hospitals and teaching hospitals. A department on these lines will normally be required for a hospital of over 400 beds, as indicated in the Building Note.

II. General Considerations on the Use of Equipment Notes

Equipment Note No. 1 (Equipping a hospital building) provides an introduction to the series of departmental Equipment Notes, advice on their application, and guidance on the task of preparing equipment schedules for individual building projects. This departmental Equipment Note is intended to be used within the general planning framework set out in Equipment Note No. 1 and in the manner described therein.

The following method of classifying equipment, which is explained in more detail in Hospital Equipment Note No. 1, is used throughout this Note:

The term "equipment" covers all items necessary for the functioning of the hospital and includes both non-technical (e.g. furniture) and technical equipment. Short-term consumable supplies such as fuel, stationery, food, drugs and dressings are not included.

Equipment is classified into three groups:

Group I: items usually supplied and fixed by the contractor for the works.

Group II: items having a permanent or semi-permanent location and having a significant effect on space and/or structural requirements:

(*a*) those supplied by the hospital authority and fixed by the contractor for the works;

(*b*) those supplied by the hospital authority and put in position by them or on their instructions outside the general construction contract.

Group III: smaller items, usually storage items, supplied and put in position by the hospital authority.

III. Special Considerations in Respect of this Note

The equipment detailed in this Note is regarded as generally suitable to the department described in Building Note No. 19 and has been listed in room sequence conforming to the Building Note. It is realized that the equipment will however vary according to the nature and volume of work carried out by the department and the rapidly changing technology of medical photography.

Throughout the schedule, for the sake of uniformity, references to towel dispensers are associated with disposal bins for paper towels. Suitable adjustments will need to be made where linen towels are to be used.

Some fixed items of equipment (Group I) have already been mentioned (and costed) in the Building Note but it has been thought useful to include them again in the Equipment Note which represents the results of a comprehensive review of the requirements. Reference should, however, be made to the Building Note—Part V, Engineering Services—for further information on the mechanical services and electrical installations. Structural elements, floor covering, non-specialised heating and lighting fittings and similar items which are basic to any building are not included in the Equipment Note; neither are window blinds (except, for special reasons, blackout blinds) and window curtain tracks since the requirements may vary with local circumstances.

IV. Cost

Guidance on the cost of equipping accommodation for a Department of Medical Photography and Medical Illustration to the standard shown in this schedule is given against the list of equipment for each room. Departmental cost summaries are shown in the appendix to the Note. In using these cost figures, the considerations referred to in Section IV of Equipment Note No. 1 should be borne in mind.

The cost figures in this schedule and in the appendix are related only to Group II and Group III equipment. As a matter of convenience, Group I items of a specialised nature are listed in the room schedules but these have already been taken into account in the cost allowance for construction (including engineering) in the appropriate Cost Note, in Appendix E to Hospital Building Note No. 2.

V. List of Rooms, etc.

A. Basic accomodation	Page reference
(*a*) Patients' waiting space or waiting-room	3
(*b*) Patients' lavatory	3
(*c*) Patients' changing cubicles	3
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(*a*) Additional office	9
(*b*) Medical artists' room	9
(*c*) Chemical mixing room	10
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(*e*) X-ray reproduction and copying room	11
(*f*) Specimen room	11
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(*h*) Film editing and display room	12
(*i*) Workshop	13
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VI. Schedule of Equipment

A. Basic Accommodation

(*a*) PATIENTS' WAITING SPACE OR WAITING ROOM

		Quantity	Notes
Basic List			
Group I:	Board, notice	1	
Group IIb:	Chair	8	A variety of chairs of matching design should be provided.
	Table, occasional, low	2	
	Rack, magazine	1	
Group III:	Bin, waste paper	1	If smoking is to be allowed ashtrays will need to be provided, otherwise No Smoking notices. Room must be allowed for wheelchairs.
	Cost Guide (excluding Group I)	£50	

(*b*) PATIENTS' LAVATORY

Where possible this should be shared with an adjacent department.

		Quantity	Notes
Basic List			
Group I:	Basin, lavatory	1	
	W.C. suite	1	
	Fitting, toilet paper	1	
	Mirror	1	
	Shelf	1	
	Dispenser, soap	1	
	Hook, clothes	1	
Group IIa:	Dispenser, towel	1	
Group IIb:	Bin, sanitary	1	
	Bin, disposal, for paper towels	1	
Group III:	Brush, lavatory, and holder	1	
	Cost Guide (excluding Group I)	£3	

(*c*) PATIENTS' CHANGING CUBICLES

For each cubicle.

		Quantity	Notes
Basic List			
Group I:	Mirror	1	
	Hook, clothes	2	
	Locker, small	1	This should be lockable.
	Shelf	1	
Group IIb:	Chair or stool	1	The seat should be washable.
	Cost Guide (excluding Group I)	£4	
Additional List			
Sub-waiting bay			
Group IIb:	Chair	2	
	Cost Guide (additional list)	£8	

(*d*) STUDIO

In some hospitals separate rooms will be provided in accordance with the Building Note recommendations under B. Additional Accommodation, for certain functions otherwise performed in the Studio. Where these additional rooms are provided, the related equipment, as annotated below, will be located there and not in the Studio.

		Quantity	*Notes*
Basic List			
Group I:	Basin, lavatory	1	With hot and cold elbow operated taps.
	Blind, blackout	As required	
	†Cabinet, instrument	1	
	Clock, electric	1	With sweep second hand.
	Dispenser, soap	1	
	Socket outlet, twin	8	
	Storage, cupboard	As required	For clean linen, dressings, spares, accessories, first aid equipment, etc.
	Storage, under worktop	As required	
	Wall or ceiling mounted floodlights	As required	
	‡Wallboard	1	
	Worktop	1	
Group IIa:	Dispenser, towel	1	
	Height measure, wall mounted	1	
Group IIb:	‡Apparatus, radiograph copying	1	
	Batten lighting unit	1	Overhead.
	*Bench, cine rewind and editing	1	Including splicer and animated viewer.
	Bin, disposal, for paper towels	1	
	Board, distribution and extension cables	1	
	†Box, transilluminated	1	For specimen photography.
	Camera, cine (and stand)	1	And accessories.
	Camera, studio	2	5 in. × 4 in. and/or ½ plate required.
	Camera, 35 mm.	2	
	Chair, upright, small, on 360° swivel with adjustable headrest	1	Or dental collapsible.
	Couch, examination	1	Approximately 2 ft. high or trolley, patient's.
	Cupboard, lockable	1	For storage of photographic equipment.
	Flash equipment, electronic	2	(i) Studio type with two flash heads. (ii) For lighting backgrounds, with two flash heads.
	Flash equipment, electronic, portable	2	
	Flash gun (bulb)	2	
	*Four-way footage counter and synchroniser	1	
	Illuminator, X-ray film	1	Portable.
	Lamp, flood, mobile	4	
	‡Machine, document copying	1	
	§Photomicrography equipment, horizontal or vertical	1	
	*Projector, cine	1	16 mm. sound, optical/magnetic.
	*Projector, slide	1	
	Screen, roller, 8 ft. × 8 ft. minimum	3	Black and white and coloured, for use as backgrounds. (Alternatively, disposable paper sheeting.)
	Spotlight	4	Two 500 watt, two 2 kW.
	Spotlight, microscope type lamps	2	For very small subjects.
	Stand, camera	4	Or overhead camera suspension.
	‡Stand, copying	1	Permanent fixture if possible.
	Sterilizer, small	1	If no C.S.S.D. exists.
	Stool	2	
	Support, patients'	Various	Including headrest and geometric stand.
	Trolley, dressing	1	B.S. 3236.
	Viewer, slide	1	
Group III:	*Bin, film	1	
	Bin, waste paper	2	
	†Bowl	Various	
	†Dish	Various	
	*Horse, film	1	
	†Instruments, surgical	Various	
	Lens, various	8	For still cameras.
	Meter, exposure	2	
	*Rack, film	1	
	§Slide, dark	Various	
	‡Timer, clockwork	1	
	Cost Guide (excluding Group I)	£3,500	

* In B(*h*) Film Editing and Display Room, page 12, where available.
† In B(*f*) Specimen Room, page 11, where available.
‡ In B(*e*) X-ray Reproduction and Copying Room, page 11, where available.
§ In B(*j*) Photomicrography Room, page 13, where available.

Additional List

In some cases more specialised apparatus may be necessary and the cost of equipment could then rise to £7,500.

(*e*) NEGATIVE DARKROOM

The following is required for one darkroom.

		Quantity	*Notes*
Basic List			
Group I:	Blind, blackout	As required	
	Worktop	2	"Wet" and "dry".
	Storage, under worktop	As required	
	Dish racks, under worktop	As required	
	Sink	1	This may be designed as a trough at least 9 in. deep and can be single or divided.
	Water filter	1	Where required.
	Storage, wall	As required	
	Rack for film hangers	1	
	Hopper, waste	1	With removable bin.
	Fitting, safe light	4	With screens.
	Hatch, light-proof	1	
	Dispenser, soap	1	
	Illuminator, X-ray film	1	
	Valve, mixing, thermostatic	1	
	Extract fan	1	
	Socket outlet, single	1	
	Socket outlet, twin	2	
Group IIa:	Dispenser, towel	1	
Group IIb:	Tank, processing	3	
	Tank, washing	2	
	Bin, disposal, for paper towels	1	
	Stool	1	
			For Cabinet, drying, see (*g*) Finishing Room.
Group III:	Timer, clockwork	1	
	Bucket	1	
	Thermometer	2	Tank
	Measure, 20 oz.	2	To be marked in metric measures.
	Measure, 40 oz.	2	To be marked in metric measures.
	Funnel	Various	
	Dish, processing, 4 sizes	3	Of each size.
	Bin, waste paper	1	
	Hanger, film	Various	Including film clips.
	Tank, developing, with adjustable spiral	4	
	Cost Guide (excluding Group I)	£95	
Additional List			
Group IIb:	Tank, washing	1	For film and lantern slides.
	Cost Guide (additional list)	£10	

(*f*) POSITIVE DARKROOM

The following is required for one darkroom.

		Quantity	*Notes*
Basic List			
Group I:	Blind, blackout	As required	
	Clock, electric	1	With sweep second hand.
	Worktop	2	"Wet" and "dry".
	Storage, under worktop	As required	
	Extract fan	1	Or two smaller fans may be preferred.
	Dish racks, under worktop	As required	
	Socket outlet, single	1	
	Socket outlet, twin	2	
	Sink	1	This may be designed as a trough at least 9 in. deep with provision for a print washing tank and can be single or divided.
	Water filter	1	Where required.
	Storage, wall	As required	
	Hopper, waste	1	With removable bin.
	Fitting, safe light	4	
	Dispenser, soap	1	
	Illuminator, X-ray film	1	
	Valve, mixing, thermostatic	1	
Group IIa:	Dispenser, towel	1	
Group IIb:	Bin, disposal, for paper towels	1	
	Printer, contact	1	Suitable for document copying.
	Enlarger, half plate	1	Screened.
	Enlarger, miniature	1	Screened.
	Stool	2	
	Washer, print	1	
Group III:	Dish	Various	
	Bin, waste paper	1	
	Thermometer	1	
	Timer, clockwork	1	
	Cost Guide (excluding Group I)	£320	
Additional List			**Cost Guide** (additional list)
Group IIb:	Dish warmer	1	£8
	Exposure easel, automatic, electronic	1	£140

(*g*) FINISHING ROOM

		Quantity	Notes
Basic List			
Group I:	Worktop	As required	"Wet" and "dry".
	Storage, under worktop	As required	Large enough to store boards 30 in. × 40 in.
	Extract fan	1	May be required where natural ventilation is not satisfactory.
	Sink	1	With print washer.
	Drainer	1	
	Hopper, waste	1	With removable bin.
	Hatch, light-proof	1	
	Dispenser, soap	1	
	Illuminator, X-ray film	2	May be required to be built in to worktops.
	Socket outlet, twin	3	
Group IIa:	Dispenser, towel	1	
Group IIb:	Cabinet, drying	1	
	Trimmer, print	2	
	Stool	2	
	Glazer, rotary or flat bed	1	
	Bin, disposal, for paper towels	1	
	Viewer, lantern slide	1	
	Washer, print	1	
Group III:	Press, dry mounting	2	One for prints, one for slides.
	Iron, tacking	2	
	Bin, waste paper	2	
	Guillotine, 3 ft.	1	
	Cost Guide (excluding Group I)	£310	

(*h*) OFFICE

		Quantity	Notes
Basic List			
Group I:	Telephone	1	
	Reception desk or counter	1	
	Worktop	1	
	Wallboard	1	
	Bell push and bell	1	If required.
	Socket outlet, twin	1	
Group IIb:	Desk	1	
	Desk, typist's	1	
	Chair, typist's	1	
	Chair, desk	1	
	Chair, upright, small	3	Stacking type.
	Typewriter	1	
	Cabinet, filing, foolscap, four-drawer	4	These should provide storage for up to five years' records.
	Cabinet, negative storage	As required	
	Cabinet, lantern slide storage	As required	
	Cabinet, card, eight-drawer	2	8 in. × 5 in.
	Stand, card cabinet	2	
	Cupboard, steel	2	Including provision for journals, etc.
	Book case	1	
Group III:	Desk set	1	E.g. pen stand, blotting pad, trays, etc., according to individual requirements.
	Bin, waste paper	2	
	Ruler, steel	Various	
	Books	As required	
	Cost Guide (excluding Group I)	£290	

A. Basic Accommodation

(*i*) STORAGE

	Quantity	Notes
Basic List		
Photographic Equipment and Materials Storage		
Group I: Shelving (or cupboards)	40 ft.	In feet length of shelving 1 ft. 6 in. deep, 2 ft. between shelves.
Socket outlet	1	
Group IIb: Refrigerator	1	This should be placed in the Colour Darkroom if provided.
Cost Guide (excluding Group I)	£50	
Clean Linen Storage		
Group I: Shelving	10 ft.	In feet length of shelving 1 ft. 6 in. deep.
Cost Guide (excluding Group I)	—	
Soiled Linen and Dressing Disposal		
Group IIb: Bin, disposal, for soiled dressings	1	
Trolley, soiled linen	1	B.S. 2854.
Cost Guide	£7 10s.	

DEPARTMENTAL ITEMS

	Quantity	Notes
Basic List		
Group IIa: First aid fire-fighting equipment (e.g. hose reels, extinguishers, buckets, etc)	As required	See British Standards Codes of Practice and Ministry of Health Memorandum on Hospital Fire Precautions. The extinguishers should be suitable for use on electrical fires.
Group IIb: Ladder, step	1	
Group III: Window curtains	As required	This will vary according to local circumstances.
Blanket	3	
Sheet and/or draw sheet	4	
Cape, patients'	6	Three green and three white.
Gown, dressing	12	
Gown, doctors'	12	
Case, pillow	12	
Cover, pillow	12	
Goggles	1	Pair.
Bag, soiled linen	6	Or disposable bags.
Cloth, loin	24	
Towel, theatre, green	Various	
Pillow	2	B.S. 1899.
Cost Guide	£80	

B. Additional Accommodation

(*a*) ADDITIONAL OFFICE

Where this is provided, some rearrangement of furniture between this room and A(*h*) Office (p. 7) may be desirable.

		Quantity	*Notes*
Basic List			
Group I:	Worktop	1	
	Socket outlet, twin	1	
	Telephone	1	
Group IIb:	Desk	1	
	Chair, desk	1	
	Chair, upright, small	1	
	Cabinet, filing, foolscap, four-drawer	1	
	Cabinet, card, eight-drawer	1	8 in. × 5 in.
	Stand, card cabinet	1	
	Cupboard, steel	1	5 ft. × 2 ft.
Group III:	Desk set	1	E.g. pen stand, blotting pad, trays, etc., according to individual requirements.
	Bin, waste paper	1	
	Cost Guide (excluding Group I)	£64	

(*b*) MEDICAL ARTISTS' ROOM

		Quantity	*Notes*
Basic List			
Group I:	Worktop	1	With wet area for moulding.
	Drawers or cupboard under worktop	As required	At intervals.
	Storage	As required	For drawing materials, etc.
	Wallboard	1	
	Sink	1	
	Drainer	1	
	Dispenser, soap	1	
	Socket outlet, twin	1	
Group IIa:	Dispenser, towel	1	
Group IIb:	Bin, disposal, for paper towels	1	
	Table, drawing	2	Adjustable draughtsman's table. To accommodate boards up to 30 in. × 40 in.
	Press, dry mounting	1	
	Chair, artists' posture	2	
	Cabinet, filing, foolscap, four-drawer	1	
	Chest or cabinet, plan	1	
	Chair, upright, small	1	For patients.
Group III:	Guillotine, 3 ft.	1	
	Board, drawing	2	
	Instruments, drawing	Various	E.g. set squares, protractors, etc.
	Bin, waste paper	1	
	Cost Guide (excluding Group I)	£265	
Additional List			**Cost Guide** (additional list)
Group IIb:	Chest or cabinet, plan	1	£75
	Iron, tacking	1	£1 15s.

(*c*) CHEMICAL MIXING ROOM

This room is required if chemicals are not supplied from the central dispensary.

		Quantity	Notes
Basic List			
Group I:	Sink	1	With taps at suitable height for filling Winchester bottles.
	Drainer	1	
	Worktop	1	
	Water filter	1	Where required.
	Socket outlet, twin	1	
Group IIa:	Dispenser, towel	1	
Group IIb:	Bin, disposal, for paper towels	1	
	Cupboard, poison	1	
Group III:	Thermometer	1	
	Weights	1	Set.
	Balance	1	
	Container, mixing, s.s.	3	
	Funnel, various	4	
	Beaker, measuring	3	
	Rod, stirring	3	
	Cost Guide (excluding Group I)	£45	

(*d*) COLOUR DARKROOM

		Quantity	Notes
Basic List			
Group I:	Blind, blackout	As required	
	Worktop	2	"Wet" and "dry".
	Storage, under worktop	As required	
	Dish racks, under worktop	As required	
	Sink	2	This may be designed as a trough at least 9 in. deep and can be single or divided, with mixing valves.
	Illuminator, X-ray film	1	
	Storage, wall	As required	
	Rack for film hangers	1	
	Hopper, waste	1	With removable bin.
	Fitting, safe light	4	
	Hatch, light-proof	1	
	Dispenser, soap	1	
	Water filter	1	Where required.
	Valve, mixing, thermostatic	1	
	Extract fan	1	
	Socket outlet, single	1	
	Socket outlet, twin	2	
Group IIa:	Dispenser, towel	1	
Group IIb:	Refrigerator	1	See Storage (p. 8)
	Bath, liquid	1	Thermostatically controlled water jacketed container.
	Tank, processing	2	
	Tank, washing	2	
	Bin, disposal, for paper towels	1	
	Cabinet, drying	1	
	Enlarger, colour	1	
	Stool	1	
Group III:	Timer, clockwork	1	
	Bucket	1	
	Thermometer	2	Tank.
	Measure, 20 oz.	2	To be marked in metric measures.
	Measure, 40 oz.	2	To be marked in metric measures.
	Funnel	Various	
	Dish, processing, 4 sizes	3	Of each size.
	Bin, waste paper	1	
	Hanger, film	Various	Including film clips.
	Tank, developing, with adjustable spiral	4	
	Cost Guide (excluding Group I)	£380	Excluding refrigerator which has already been costed under A(*i*) Storage (p. 8).

B. Additional Accommodation

(*e*) X-RAY REPRODUCTION AND COPYING ROOM

		Quantity	Notes
Basic List			
Group I:	Blind, blackout	As required	
	Worktop	1	
	Storage, under worktop	As required	
	Wallboard	1	
	Socket outlet, twin	2	
Group IIb:	Stand, camera	1	
	Stool	2	
	Apparatus, radiograph copying	1	See Studio.
	Lamp, flood, mobile	4	
	Illuminator, X-ray film	1	Portable.
	Stand, copying	1	See Studio.
	Table	1	
	Machine, document copying	1	See Studio.
Group III:	Meter, exposure	1	
	Timer, clockwork	1	See Studio.
	Cost Guide (excluding Group I)	£210	Excluding items (indicated) already costed under A(*d*) Studio (p. 4).

(*f*) SPECIMEN ROOM

This room may be combined with X-ray reproduction and copying room.

		Quantity	Notes
Basic List			
Group I:	Blind, blackout	As required	
	Worktop	1	
	Storage, under worktop	As required	
	Wallboard	1	
	Sink	1	
	Drainer	1	
	Dispenser, soap	1	
	Cabinet, instrument	1	See Studio.
	Socket outlet, twin	2	
Group IIa:	Dispenser, towel	1	
Group IIb:	Electronic flash or photoflood	1	With at least two heads.
	Bin, disposal, for paper towels	1	
	Stand, camera	1	Mobile or fixed.
	Stool	2	
	Table	1	
	Box, transilluminated	1	For specimen photography (see Studio).
	Camera, studio	1	5 in. × 4 in.
Group III:	Instruments, surgical	Various	See Studio.
	Dish	Various	See Studio.
	Bowl	Various	See Studio.
	Bin, waste paper	1	
	Meter, exposure	1	
	Cost Guide (excluding Group I)	£245	Excluding items (indicated) already costed under A(*d*) Studio (p. 4).

(*g*) RETINAL CAMERA ROOM

		Quantity	Notes
Basic List			
Group I:	Blind, blackout	As required	
	Special lighting equipment	As required	
	Extract fan	1	If required.
	Socket outlet, twin	1	
Group IIb:	Chair	2	
	Camera, retinal	1	
	Table, instrument, suitable	1	Or trolley.
	Headrest	1	
	Stool, adjustable	2	
	Cupboard, drug	1	
	Stand, camera	1	
Group III:	Ophthalmoscope	1	
	Bin, waste paper	1	
	Goggles	1	Pair.
	Cost Guide (excluding Group I)	£960	

(*h*) FILM EDITING AND DISPLAY ROOM

		Quantity	Notes
Basic List			
Group I:	Blind, blackout	As required	
	Worktop	1	Fitted with illuminated viewer.
	Storage, under worktop	As required	
	Wallboard	1	
	Hopper, waste	1	With removable bin for cine film.
	Socket outlet, twin	2	
	Storage, wall	As required	
Group IIa:	Stand, for projectors	1	
	Screen	1	Fixed.
Group IIb:	Chair, easy	2	
	Projector, 16 mm.	1	See Studio.
	Bench, editing	1	See Studio.
	Projector, slide	1	See Studio.
	Four-way footage counter and synchroniser	1	See Studio.
Group III:	Winder, film	2	See Studio.
	Film-splicer	1	See Studio.
	Viewer, animated	1	See Studio.
	Rack, film	1	See Studio.
	Bin, waste paper	1	
	Spool	Various	
	Bin, film	1	See Studio.
	Horse, film	1	See Studio.
	Cost Guide (excluding Group I)	£40	Excluding items (indicated) already costed under A(*d*) Studio (p. 4).
Additional List			**Cost Guide** (additional list)
Group IIb:	Equipment, sound recording	1	£100
	Projector, analysing	1	£75
	Bench, animating	1	£100
	Track reader	1	£70

B. Additional Accommodation

(*i*) WORKSHOP

		Quantity	Notes
Basic List			
Group I:	Blind, blackout	As required	
	Gas point	1	If gas is available.
	Worktop	1	
	Storage	As required	
	Sink	1	
	Drainer	1	
	Dispenser, soap	1	
	Socket outlet, twin	1	
Group IIa:	Dispenser, towel	1	
Group IIb:	Lamp, adjustable	1	Extra low voltage.
	Bin, disposal, for paper towels	1	
	Stool	2	
	Table	1	
	Laboratory equipment	Various	
	Test gear	Various	
Group III:	Bin, waste paper	1	
	Vice, small	1	
	Cost Guide (excluding Group I)	£85	

(*j*) PHOTOMICROGRAPHY ROOM

		Quantity	Notes
Basic List			
Group I:	Blind, blackout	As required	
	Worktop	1	
	Storage, under worktop	As required	
	Socket outlet, twin	1	
Group IIb:	Photomicrography equipment, horizontal or vertical	1	See Studio.
	Stool	1	
Group III:	Meter, exposure	1	
	Slides, dark	Various	See Studio.
	Cost Guide (excluding Group I)	£10	Excluding items (indicated) already costed under A(*d*) Studio (p. 4).

B. Additional Accommodation

(*k*) STAFF ROOM AND LAVATORIES

(*i*) *Staff rest room*

		Quantity	*Notes*
Basic List			
Group I:	Storage, cupboard	1	
	Socket outlet, twin	1	
Group IIb:	Chair, easy	4	
	Table, occasional, low	1	
	Rug	1	
Group III:	Ashtray	2	
	Cost Guide (excluding Group I)	£50	

(ii) *Cloakroom*

		Male	*Female*	*Notes*
Basic List				
Group I:	Basin, lavatory	1	1	
	Dispenser, soap	1	1	
	W.C. suite	1	1	
	Fitting, toilet paper	1	1	
	Shelf	1	1	
	Mirror	1	1	
	Hook, clothes	2	2	
Group IIa:	Dispenser, towel	1	1	
Group IIb:	Bin, sanitary	—	1	
	Bin, disposal, for paper towels ..	1	1	
Group III:	Brush, lavatory	1	1	
	Cost Guide (excluding Group I)	£1 10s.	£3	

DEPARTMENTAL COST SUMMARY
(To be read in conjunction with the explanatory notes in Section IV of this Equipment Note and Section IV of Hospital Equipment Note No. 1)

The room cost guide figures for basic equipment Groups II and III) applied to standard schedules of basic accommodation, suggest a departmental equipment cost of the order of £4,700.

In this total no account is taken of:

(*a*) Equipment required for basic accommodation, additional to the basic list, some guidance on which is given under the appropriate rooms.

(*b*) Equipment required in Additional Accommodation, cost guides for which are shown on the appropriate pages.

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